

### Checks, Roles and Rewards Matrix 3

	Roles					
Perks	Conference delegate, focus group	Conference speaker	Committee member	Interview patients	Confidential data handling	Co-applicant
PPI payment and reimbursement of expenses	No – unless indicated	Yes – where (i) funds are available, (ii) the person is a registered PPI Volunteer and (iii) their claim is countersigned by the staff host				
Photo ID badge	No	Yes – where the PPI Volunteer has an ongoing relationship with IMH sustained over time and support from their staff host				
Keypass to IMH building	No – this is only available to people who have a contract with IMH and support from their line manager or contract holder					
Use of hotdesk – B floor landing	Yes – where approved by staff host					
Use of hotdesk – openplan office	No	Yes – but only when under the direct ‘line of sight’ supervision of the staff host, but not in their absence. The PPI Volunteer would normally be carrying out activities that require them to be in the secure office space (such as interviewing, using a computer or handling confidential data). If unsupervised activities are required that involve these high levels of responsibility and trustworthiness, then the person should become a contractor or employee, not a PPI volunteer				
Nottshc email address	No	Yes – where the person is engaged on IMH activity that requires the use of email and the staff host supports it.				
Access to medical library	No	Yes – where the person is engaged on IMH activity that will be enhanced by access to the medical library				
UNIP Car park voucher	No – this is confined to people who have a contract with IMH and support from their line manager or contract holder. Such persons are charged a reduced fee for their vouchers.					
Research passport	No			Yes		no
Letter of access	No			Yes	No	